



# WIDE BAY DISTRICT VETERAN GOLFER'S ASSOCIATION

## **RULES & CONSTITUTION**

### **1) Name**

The name of the Association shall be "The Wide Bay District Veteran Golfers Association", (WBDVGA)

### **2) Objects**

The objects for which the Association is established are:

- a) To provide for the organisation and administration of veteran golfers within the Wide Bay District in accordance with the requirements of the constitution.
- b) To foster amongst golf clubs within the district an understanding of veteran golfers activities and to try to achieve a common playing fee for veterans and assist in the promotion of golf generally.
- c) To stimulate interest amongst veteran golfers by arrangement of various competitions from time to time in the game of golf and any social activities as decided.
- d) To affiliate with the Queensland Veterans Golfers' Union.

### **3) Membership of the Association**

- a) Membership of the Association shall consist of properly constituted Veteran Golfers' Clubs located within the Wide Bay District as approval by the QVGA. Each club shall be represented by two delegates at General, Special or Annual General Meetings of the District with the power to vote.
- b) The annual General Meeting will be open to all financial members of the District but only two appointed delegates from each club may vote.
- c) Delegates to the QVGA meetings (appointed by the WBDVGA), must be financial members (in accordance with the QVGA constitution).

#### **4) Membership of Clubs**

A "Veteran Golfer Member@ shall be:-

- a) Men who are financial members of a golf club affiliated with the Australian Golf Union who have attained the age of fifty-five (55 yrs) and who have a current Australian Golf Union (AGU) handicap.
- b) Ladies who are financial members of a golf club affiliated with Women's Golf Australia Inc., who have attained the age of fifty years (50 yrs) and who have a current Women's Golf Australian (WGA) handicap.

#### **5) Management Committee**

The association shall be managed by the Executive officers of the Management Committee and two delegates from each Club of the WBDVGA.

#### **6) Executive Positions**

The Executive officers elected at the Annual General Meeting shall be financial members of a Wide Bay District Club:

President and/or Vice President  
Secretary/Treasurer and/or assistant

#### **7) Annual General Meeting**

- a) Notice of the Annual General Meeting to be forwarded to each Club Secretary by the District Secretary no less than 14 days prior to such meeting.
- b) Nomination forms for election of executive positions must be signed by both the nominee and the seconder.
- c) The business to be transacted at every Annual General Meeting shall be:
  - I. The receiving of the officers' reports and the Statement of Income and Expenditure,
  - II. the election of officers,
  - III. such other business as may properly be brought before the meeting by way of a written Notice of Motion to be received by the Secretary 14 days prior to the meeting and must be signed by the Proposer and the Secunder.

#### **8) Function of the Committee**

The management Committee shall have the general control and management of the Association and shall have authority to interpret the meaning of these rules and any matter relating to the Association on which these rules are silent.

## 9) Meetings

The committee shall meet at least three times per year or as required, with one such meeting being the Annual General Meeting. Special meetings shall be convened by the Secretary when requested by no less than 20% of the Members of the Management Committee.

## 10) Funds and Accounts

The funds of the Association shall be banked in the name of the Association in such bank as the Management Committee may from time to time direct. All amounts of fifty dollars or over shall be paid by cheque signed by either the Secretary/treasurer, President or other member authorised from time to time by the Management Committee. The Committee shall determine the amount of petty cash which shall be kept on the imprest system.

## 11) Membership Fees

Annual fees payable by club are;

- a) A sum as determined by the Management Committee of the WBDVGA at the AGM or from time to time. Each clubs Fees, shall be based on the membership at 1<sup>st</sup> November and to be paid by 1<sup>st</sup> January the following year.
- b) The Wide Bay District shall pay affiliation fees to the QVGA as determined, from time to time, for each Male Member and Female Member who is eligible to join QVGA.

## 12) Standing Orders

Standing Orders and rules of Debate for the conduct of meetings shall be as adopted by the Management Committee and may be amended by any General Meeting on Notice of Motion. Standing Orders shall be recorded as **Annex A** to this document.

## 13) By Laws

The Management Committee may from time to time make, amend or repeat L by-laws not inconsistent within the Constitution and Standing Orders for the internal management of the Association and any by-law may be set aside by a General Meeting of Delegates. By-laws shall be recorded as **Annex B** to this document.

## 14) New Members

Newly formed Veterans Clubs may upon application to the Wide Bay District, be admitted to the Association provided that they fulfil the requirements of the Association and this acceptance shall be a Committee meeting or at a meeting convened for that purpose, and approved of by a majority of Delegates.

**15) Amendment To Constitution**

This Constitution may only be amended by Notice of Motion at an Annual General Meeting or a Special Meeting called for that purpose.

**16) Winding-up and distribution of Surplus Assets**

If the association shall be wound-up in accordance with the provisions of the Associations Incorporated Act 1981, and there remains after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members for the Association, but shall be given or transferred to some institution or institutions having objects

other institution or institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the association under or by virtue of Rule 29 (10), such institution or institutions to be determined by the members of the Association.

**17) Adoption of Constitution**

This Constitution was confirmed and adopted at an Annual General Meeting held at .....on.....

**Attachments**

- Annexure A** Standing Orders and Rules of Debate for the Conduct of Meetings
- Annexure B** By-Laws for the Conduct of Golf Events and Other Activities

## ANNEX A TO WBDVGA CONSTITUTION

1. Chairman The President or in his absences the Vice-President or a club delegate will normally Chair all Management Committee meetings. Meetings will be conducted in accordance with the accepted rules of procedure commonly used for voluntary organisations in Queensland.
2. Quorum The Quorum for all meetings shall be a minimum of 20% of members of the Management Committee.
3. Resolve into Committee  
Unless otherwise directed by the Chairman all meetings are resolved into committee so that there shall be no restriction on the number of times a member may speak on the question.
4. Chairman's Ruling  
The Chairman's ruling on all points of order and procedure shall be final, unless a motion is moved, seconded and carried "that the Chairman's ruling be disagreed with".
5. Casting Vote  
The Chairman shall have both a deliberative and a casting vote but is not bound to exercise them. Where voting is equal he may declare the motion "not carried".
6. Form of Minutes  
Minutes of Annual General Meetings are to be kept in expanded form as required by the Chairman. Minutes of other meetings may be kept in brief form.
7. Motions and Amendments  
All proposals made to any meeting shall be in the form of a motion and must be moved and seconded. If no seconder is found the motion, or amendment, lapses.
8. Convening of Meetings  
Meeting of the Association shall be at a venue and time decided by the Management Committee. The Annual General Meeting shall be held prior to the 1<sup>st</sup> December each year.

## **ANNEX B TO WBDVGA CONSTITUTION**

- 1. Club Events** Each Club will arrange its own programme of events in accordance with the requirements of its parent Golf Club. In arranging their Programme clubs will endeavour not to hold any event on a date that may adversely affect attendance at any other veterans' event.
- 2. WBDVGA Events** A programme of WBDVGA events will be arranged by the Management Committee and co-ordinated by the District Secretary / Treasurer.
- 3. Handicaps** Open Veterans events at all clubs must be played on AGU or WGA handicaps (maximum – Men=36.4., Ladies=45). Veterans clubs are to ensure that cards are forwarded to a member's home club, except where clubs are online with Golf Link and the scores are recorded by that system.
- 4. Cancellation of Events** A host club shall give notice as timely as possible to the Secretary (of District) and the Secretary and or Captain of other clubs if an event is cancelled or postponed. Clubs are responsible for informing their own members.
- 5. Register of Members** In order to maintain a Register of Affiliated Members within the Wide Bay District, each club will keep a nominal roll of its members.